



# Baden-Württemberg

LANDESAMT FÜR BESOLDUNG UND VERSORGUNG

## Gemeinsame Bestimmung eines Beihilfeberechtigten zum Bezug von Beihilfe für die bei mehreren Personen berücksichtigungsfähigen Kinder (§ 4 Abs. 6 Beihilfeverordnung für Baden-Württemberg - BVO -) - *Determination of Beihilfe Recipient in Case of Beihilfe Payments for Children Who Are Taken into Account for More Than One Person Entitled to Beihilfe (Section 4 Subsection 6 of the Act on Beihilfe of the Land of Baden-Württemberg)*

**Please note:**

- The following information is necessary for the payment of your remuneration. Please see the information sheet on data protection ("Merkblatt zum Datenschutz") for information on the relevant legal provisions on the basis of which your data are collected. All questions must be answered, unless marked (optional).
- Please read the enclosed information on the **relevant legal provisions**.

### 1. Personal data of the persons entitled to Beihilfe

We - the signatories eligible for Beihilfe - are both entitled to Beihilfe for our children who are eligible to be taken into account for Beihilfe.

Please check  or fill in as appropriate

1.1	<b>First</b> person entitled to Beihilfe: Last name	First name	Personnel number / area of work
	<b>Office responsible for payment of Beihilfe:</b> Landesamt für Besoldung und Versorgung Baden-Württemberg		
1.2	<b>Second</b> person entitled to Beihilfe: Last name	First name	Personnel number / area of work
	<b>Office responsible for payment of Beihilfe:</b> <input type="checkbox"/> Landesamt für Besoldung und Versorgung Baden-Württemberg		
	<input type="checkbox"/> or (please indicate the name and address of another office responsible for the payment of Beihilfe as well as the reference number / personnel number)		Reference number

### 2. Beihilfe recipient/s

You may choose a different Beihilfe recipient for each child. Please list every child and the respective Beihilfe recipient. However, in order to avoid additional administrative procedures, we ask you to please choose the recipient of child benefit / the child-related part of family benefit (see column 3) as the recipient of Beihilfe if possible. Please try to avoid the option in column 4.

We hereby confirm according to section 4 subsection 6 BVO that Beihilfe for costs occurred for

Last name, first name of children	Date of birth	should always be paid to the recipient of child benefit / child-related portion of family benefit:	should always be paid to the person named in no. 1.1 / no. 1.2.:
1	2	3	4
a)		<input type="checkbox"/> Yes	
b)		<input type="checkbox"/> Yes	
c)		<input type="checkbox"/> Yes	
d)		<input type="checkbox"/> Yes	
e)		<input type="checkbox"/> Yes	

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3. We are aware of the fact that this can only be changed on the grounds of a **valid reason**.
4. We agree that the enclosed copy of the declaration be sent to the **office responsible for the payment of Beihilfe** for the person entitled to Beihilfe named in no. 1.2.

\_\_\_\_\_  
Date, Signature of the **person entitled to Beihilfe** named in  
no. 1.1

\_\_\_\_\_  
Date, Signature of the **person entitled to Beihilfe** named in  
no. 1.2

**Information on the relevant legal provisions:**

1. If two persons entitled to Beihilfe, Beihilfe for children eligible to be taken into account for Beihilfe will be paid to the person who receives child benefit / the child-related part of family benefit. **In this case, it is not possible to choose the recipient of Beihilfe.** If this is the case, you do **not** have to fill in this form.
2. If one of the two persons entitled to Beihilfe is employed in the public service (employment or vocational training under private law), this form only has to be filled in if the recipient of Beihilfe is not the recipient of child benefit / the child-related portion of family benefit / local allowance (Ortszuschlag) / child-related bonuses to your remuneration (Sozialzuschlag).
3. Please send this form in **duplicate** to the Landesamt.

**Landesamt für Besoldung und  
Versorgung Baden-Württemberg  
70730 Fellbach**